

Arts Bar Role Description

Duties and Responsibilities You will perform an important role as the public face of the Save the David Lean Cinema Campaign before a film screening, ensuring that our customers have an enjoyable and positive experience. Our volunteers are vital in enabling films to be shown at the David Lean Cinema.

- Arts bar volunteers always work with a colleague
- Preparing the arts bar and equipment ready for service
- Welcoming patrons in the arts bar area
- Serving drinks and snacks
- Taking payment and recording sales
- Being aware of hygiene requirements and care of equipment
- Clearing away when patrons have gone into the cinema
- Being vigilant at all times with regard to the safety and security of customers, colleagues and yourself and reporting problems quickly and clearly

Time Commitment Opportunities for the arts bar exist during evening screenings as per the film programme. Film times are usually 7.30 on Tuesdays, Wednesdays and Thursdays. Arts bar volunteers should arrive by 6.15pm at the latest to set up and be ready to serve at 6.30pm. Once the patrons go into the film, you will do all the necessary clearing away and storing of equipment.

Desirable Qualities Experience of working with the public, experience in food service and an interest in film are useful. You need to be reliable, punctual, friendly and polite. Volunteers must wear an identifying David Lean t-shirt, first name badge and a face mask (at the moment).

Training Arts bar volunteers will be given training which will cover all necessary information relating to the role. New staff shadow the role with an experienced volunteer during their initial shifts.

How does it work?

Our Volunteer Co-ordinators ask volunteers for their availability on a monthly basis and most do 1 - 3 sessions a month. Sometimes a volunteer is unable to come for their duty, for a variety of reasons, and then the person doing the monthly schedule will contact others who were available and ask if they could fill in.

What to do now? If you would like to become part of the team, simply click [here](#) and we'll get back to you.